

Virginia Wireless E-911 Services Board

Project Management Monthly Activity Report

Vendor: L.R. Kimball
 Region/Locality: Tri-Cities
 Period: Jul-03

Activity Report					
Task	Locality	% Complete	Total Hours	Hours this period	Comments
Active Tasks					
WSP/LEC/Coordination and Testing				29.00	
Work with PSAP to complete P II questionnaires from VZW and T-Mobile, submit to carriers on PSAP behalf	Hopewell		8.00		
Coordinate P I testing with T-Mobile (3 tries)	New Kent		12.00		T-Mobile has had great difficulty deploying P I in New Kent due to problems on their side (i.e., trunks routed to incorrent tandems, field testers not calling in when scheduled). Testing took several tries, and they are still not deployed.
Conference calls with wireless carriers to track status	Region		6.00		
Review final routing sheets for T-Mobile	New Kent		3.00		
REPORTING				12.00	
Prepare monthly reports	Region		6.00		
Provide updates to PSAP managers on status	Region		4.00		
Review and update PSAP database information	Region		2.00		
COST RECOVERY				13.00	
Calls, emails to all PSAP managers to keep them on-track with true up process	Region	6			
Meetings with PSAP managers to start collecting data and information for true-ups, FY05 requests	New Kent, Charles City, PG	7			
TRAINING				2.50	
Worked with PSAP managers to train on True-Up Process as they were new to the job	Charles City	2.5			
GIS/PLANNING FOR MAPPING				18.00	

Met with County Administrator and Planning Director to coordinate GIS efforts of general county with the PSAP, research to prepare for meeting	Charles City	8			
Meeting with County Administrator and staff to begin RFP process for purchase of mapping display system, research to prepare for meeting	New Kent	8			
Answered questions for PSAP manager on mapping system operations	Prince Geo, Col Hts	2			
PSAP PLANNING				24.00	
At request of PSAP's, set up and attended site visits with Teltronics to determine what upgrades are needed for Centralink CPE	Petersburg, Col Hts, Prince Geo.		12.00		
Review of initial Teltronic proposal	Petersburg, Col Hts, Prince Geo.		6.00		
Meetings with IT manager to discuss CAD/Mapping installation	Petersburg		6.00		
				98.50	
Completed Tasks					
All PSAPs receiving Phase I calls					
All Phase II assessments are complete					
			0	0	

Issues of Importance		
Issue	Actions Proposed to Resolve Issue	Comments

Contract Piggy-Back rules change	Insure that any new RFP's/IFB's have specific clauses for piggy-back contract provisions	Many of the Tri-Cities PSAPs were counting on using this to purchase mapping systems. This change will potentially slow down deployment as RFP's and IFB's will have to be processed.
Teltronic Centralink Updates	Further study by the State to determine if this will be an allowable cost	Many PSAPs are depending on this upgrade to be able to move to P II without having to completely replace CPE.